











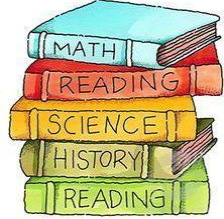











<p>Fáilte</p> 	<p style="text-align: center;">Welcome to Scoil Mhichíl</p> <p>This information pack sets out the main points of interest and concern which parents have when their child starts school. We hope you find it useful and that it helps both you and your child to settle into school life here in Scoil Mhichíl. We look forward to welcoming your child into our school community.</p>
<p>School Details</p>	<p>SCHOOL NAME: Scoil Mhichíl Cahermurphy NS. Cahermurphy, Kilmihil, Co. Clare Roll No: 20434V Tel : 065 9050460 Email : scoilmhichil3@gmail.com School Website: www.scoilmhichil.ie . Visit us on our school website to find out more about us and to read our policies.</p>
<p>School day</p> 	<p>School starts at 9.10 am. Doors open at 8.50 am. First break: 11.00am-11.10am Lunch break: 12.30 pm-1.00pm Hometime: Junior and Senior Infants finish at 1.50 pm 1st- 6th classes finish at 2.50pm</p>
<p>After School Club</p> 	<p style="text-align: center;">Home Time/ After School Club</p> <p>Elaine's Afterschool is just adjacent to the school .Contact Elaine on 087 9515448.</p>
<p>Uniform</p>	<p>Supplier of the School Tracksuit is Nora Johnston, Centra, Kilmihil. Nora supplies the school tracksuit exclusively, she also supplies the school uniform. You may also buy the school uniform from any of the Department Stores eg Penneys, Dunnes, etc. Please label all clothing with your child's name.</p> <p style="text-align: center;">SCHOOL TRACKSUIT - Nora Johnston – sole supplier of the School Tracksuit.</p> <ul style="list-style-type: none"> ● Navy blue sweatshirt top with the school crest , 'Scoil Mhichil' on the top ● Blue Polo Shirt- no need of crest on the polo shirt. Navy blue tracksuit bottoms. <p>SCHOOL UNIFORM – Nora also supplies the school uniform.</p> <p>BOYS:</p> <ul style="list-style-type: none"> ● Navy v- neck jumper ● Blue Shirt/blue Polo shirt ● Grey Trousers <p>GIRLS: OPTION 1</p> <ul style="list-style-type: none"> ● Navy Pinafore, blue blouse or blue polo shirt, navy cardigan. Note for older girls the option is available to wear a grey skirt. <p>GIRLS: OPTION 2</p> <ul style="list-style-type: none"> ● Grey pants, blue blouse or blue polo shirt, navy v-neck jumper .
<p>School calendar</p> 	<p>Parents/Guardians will be issued with a school calendar detailing school closures and school events. Occasionally unforeseen events occur: up-dates will be issued in newsletters, via text and on the school website. Please check that the school is open before leaving your child at school.</p>




<p>Attendance and Punctuality</p> 	<p>If your child is going to be late for any reason, please let the office know at 065 9050460 It is important that children are punctual in the mornings and collected on time.</p>
<p>Absenteeism</p> 	<p>Regular attendance is crucial to your child's progress. Understandably children do get sick from time to time. In accordance with the Educational Welfare Act 2000, the school has a duty to report any child who has missed 20 days or more in one academic year. The Principal has no discretion in this. Parents/ Guardians are obliged by law to provide a written explanation for their child's absence.</p>
<p>Sickness</p> 	<p>It is important not to send a sick or infectious child to school. When the Class Teacher or Principal feels that a child is not well enough to be in school, either as a result of becoming sick or following an incident the parents/guardians will be contacted immediately.</p>
<p>Medical</p> 	<p>Please inform the school about any medical conditions your child has. ADMINISTRATION OF MEDICINE In the event of illness or an accident, minimum first aid is administered and parents/guardians are informed when collecting the child. In the event of a serious accident/illness, the parents will be informed, and if necessary the child will be brought to hospital. Children with a long term medical condition which requires administration of medicine will be accommodated in order that they continue with their education. Parents/Guardians must seek permission in writing, from the Board of Management on an annual basis for the administration of medication if deemed necessary.</p>
<p>Head lice</p> 	<p>Head lice are frequent visitors in all schools so please check your child's hair regularly. If there is an outbreak of head lice in a classroom, the Teacher will distribute a note to all pupils requesting their head be checked and/or treated.</p>
<p>Communication</p> 	<p>Parent Teacher Meetings occur once a year. However, if you wish to meet with a Class Teacher, an appointment can be made through the office, or by written request. Parents may use the homework diary to communicate with the teacher. Summer reports are sent home in June. Please check your child's bag for information letters. We also communicate via "Text a parent". If your number changes please let us know. See Saw is another mode of communication in our school- you will receive details on this from the teacher. Parents are asked to discuss concerns with the class teacher initially. If necessary to proceed further with your concern contact the Principal.</p>
<p>School Rules</p>	<ol style="list-style-type: none"> 1. Respect for yourself and others 2. We must respect school property and that of others 3. We must listen and not interrupt 4. We must behave in a responsible manner
<p>Rewards/Sanctions</p>	<p>A balance will be maintained between rewards and sanctions in such a way that pupils will learn that the choices they make will have consequences</p> <ul style="list-style-type: none"> ● Examples of rewards: ● Praise of specific acts of good behaviour ● Rewards- merit stamps, stickers, homework pass, treats

Funding	The school operates in accordance with the rules for national schools. The school depends on the grants and teacher resources provided by the DES. We will ask for your support with fundraising during the school year.
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<p>Healthy eating</p> 	<p>As part of the Social, Personal and Health Education (SPHE) Programme we encourage the children to become more aware of the need for healthy food in their lunch boxes.</p> <p>Foods not allowed in school</p> <ul style="list-style-type: none"> ● Crisps ● Fizzy drinks ● Sweets ● Chocolate biscuits/bars ● No glass bottles in school please. <p>We do not allow children to share their lunch. Parents are requested not to send in treats for birthday parties. Please label lunchboxes and drinks with your child's name.</p>
<p>Insurance</p> 	<p>We offer access to personal pupil insurance to the children. Information regarding this is communicated to parents.</p>
<p>Curriculum subjects</p> 	<p>In 1999 a revised curriculum was introduced into Irish Primary Schools.</p> <p>The Primary School Curriculum consists of 6 curricular areas and these are further divided into 11 subjects. See ncca.ie for further details.</p> <p>Your child will be studying the following:</p> <ol style="list-style-type: none"> 1. Religious Education 2. Language: Gaeilge & English 3. Mathematics 4. Social, Environmental & Scientific Education (S.E.S.E.): History, Geography & Science 5. Arts Education: Music, Visual Arts and Drama 6. Physical Education (P.E.) 7. Social, Personal and Health Education (S.P.H.E.)
<p>Homework information</p> 	<ul style="list-style-type: none"> ● Homework is assigned Monday to Thursday with the children being excused homework on weekends provided that their work has been conscientiously and satisfactorily done on the other nights and during the school day. Homework is never given on unfamiliar subjects. ● If homework is not done please send in a note to the teacher. ● Please Note: It is important that your child has somewhere quiet to study away from noise and distraction – a busy kitchen or a room near a television are not recommended!
<p>Books</p> 	<p>As a result of the Free School Book Grant parents are no longer required to make any contribution towards the cost of schoolbooks, workbooks, copies. A list of items required by children is communicated to parents. Please label items with your child's name.</p>

<p>Birthdays</p> 	<p>Please Note: <i>Invitations for birthday parties are not to be distributed by children in school, to avoid upset and disappointment. All invitations for social activities between children are to take place outside of school.</i></p>
<p>Special Education Needs</p> 	<p>Scoil Mhichíl is an inclusive school. We follow the NEPS guidelines in our approach to supporting children with additional educational needs. The Special Educational Needs Team works closely with the class teachers in identifying, monitoring and supporting children with SEN. This may involve in-class support, withdrawal in a small group or individual attention (or a combination). All children are regularly screened through the administration of standardised and observational tests. Parental consultation and support is a vital aspect of our learning support programme. If you have any concerns in this area please talk with the class teacher. We aim to support pupils experiencing learning difficulties through a team approach involving the pupil, class teacher, Special Education Teacher (S.E.T) , parents, and other relevant personnel i.e. psychologist, speech therapists etc. We also have an SNA in our school.</p>
<p>The first Day</p> 	<p>Start with a good breakfast. Come to the school on time.</p> <p>Give a hug and reassure your child that you will collect them at the proper time. The teacher will lead the children to the classroom after meeting them all.</p> <p>Almost all children are busy and happy within minutes of their parents leaving, even if there are initially some tears.</p> <p>The First Day tips:</p> <ul style="list-style-type: none"> · Be Positive · See school as a good experience for you and your child. · Realise you need school to be happy for your child (for fourteen years at least). · Realise that you, as parent, will be a vital key to school happiness and success. · See school as good for you also - it will allow you a new freedom - if you wish. · Know also that it is okay to be sad. You are letting go and it can hurt. <p>N.B It is hoped that an information evening for the group of new parents will be hold in the first fortnight in September, where new parents can visit the classroom and meet with Miss Lineen to discuss your child's new experience.</p> <p><i>Practical Tips for you and your child</i></p> <ul style="list-style-type: none"> · <i>When buying such items as a coat, lunch box or school bag, make sure your child can open and close them with ease. Label each item.</i> · <i>Make sure the drinks container does not leak. Little things (like soggy sandwiches) can sometimes upset your child.</i> · <i>Footwear with velcro is preferable. Friendships are very important to your child. Invite your child's new school friends to your home.</i> · <i>Spend time with your child each evening if you can. Language is central to the learning process.</i> · <i>Talk and listen to your child.</i> · <i>In September each child will be collected inside the school gate each morning by Miss Lineen or Brid our SNA and brought to the infants classroom.</i>

<p>Junior Infants</p> 	<p>The Junior Room consists of junior and senior infants. Smaller class size gives the opportunity for individual tuition if required. This gives the child an extra advantage in grasping concepts. Infants are enjoying their new classroom, with lots of space for 'Aistear Programme', which is focused on learning through play. This is scheduled between 9.20 a.m.—10.20 a.m. Monday to Thursday inclusive.</p> <p>During the first school term, from September to Christmas, children learn their pre-reading and pre-writing skills. Using the Letterland Programme junior infants quickly progress onto reading. Parents are introduced to Letterland which helps to reinforce the learning at home. Reading usually begins in December, when all letter sounds are learned. Library reading also starts in December using simple readers.</p> <p>In Junior Infants emphasis is on letter sounds and letter formation. Checklists are used to assess proper pronunciation and letter formation. Number writing is constantly monitored and Mata sa Rang will be scheduled from Sept to Nov. We encourage parents to read to their children as much as possible. Junior Infants use tablets in class to learn letter sounds on 'Letterland' .</p>
<p>Going home</p> 	<p>Please exercise caution at collection time as there is a lot of moving traffic in the area. Inform the school in writing about who is to collect your child. The school must also be informed in writing of any changes to the collection routine.</p> <p>PUPILS LEAVING DURING SCHOOL TIME</p> <ul style="list-style-type: none"> ● Parents/ guardians must notify the school in advance and in writing if their child must leave the school during school time and indicate whether they will be collected or may go home unaccompanied. ● Parents who wish to collect their child early form school must collect them from the classroom door. ● The Junior and Senior Infant children are collected by their parents at the school gate at 1.50 p.m. Mona Lineen, the Infant teacher will bring your child to the gate to be collected when school ends.
<p>Independence</p> 	<p>HELP YOUR CHILD TO BE INDEPENDENT by training him/her:</p> <ol style="list-style-type: none"> 1. To use and flush the toilet, wash and dry hands without help. 2. To put on and take off his/her coat and do and undo buttons and zips. 3. To open and close schoolbags, lunch boxes and drink containers. 4. To use a tissue/handkerchief when needed. 5. To recognise his/her own belongings. <p>However, we will always help your child with them.</p>
<p>Labelling</p> 	<p>Young children frequently misplace their belongings. To help us ensure these belongings are returned to their rightful owners please write your child's name on everything they own.</p>

<p>Ways to you can help your child to grow</p> 	<ul style="list-style-type: none"> • Give your child time, spend time together. • Talk to your child and encourage him/her. • Listen attentively to your child. • Read and enjoy stories together. Talk about the story. • Repeat Nursery Rhymes. • Identify colours and shapes. • Provide paper, crayons and paints for colouring and scribbling. • Provide jigsaws, lego, play dough etc. • Help him/her to cut out using safe scissors. • Allow sand and water play. • Have fun together. • Praise his/her efforts at every opportunity. • Avoid criticism
<p>Social Skills</p> 	<p>Encourage your child to mix with a lots of children in order to develop their social skills and encourage relationships. In this spirit the children in our school mix for different activities e.g paired reading, games of hide and seek, showcasing work/projects etc.</p>
<p>Contact details</p> 	<p>Please update the Admin Office about any changes in contact details. It is very important that the school has a current contact number for every child in the school. Emergency contact details are essential.</p>
<p>Substance Abuse</p>	<p>No drugs or alcohol allowed on the premises.</p>

SCHOOL ETHOS

Scoil Mhichíl exists to provide a challenging and supportive environment to stimulate, develop and maintain a lively enquiring mind in students. We aim to encourage all pupils to reach their full potential and eventually become independent learners who value learning with and from others.

MISSION STATEMENT

To provide a learning and teaching environment conducive to the holistic development of each student to enable them to reach their full potential and to assist in the co-operation with their family units in the formation of right attitudes and Christian values.

CHARACTERISTIC SPIRIT OF SCOIL MHICHIL

Scoil Mhichíl is a Catholic primary school which strives to provide a structured, caring, happy and secure environment where the intellectual, spiritual, physical, moral and cultural needs of the pupils are identified and addressed.

While Scoil Mhichíl is a school with a Catholic ethos, it also has due recognition for all other religions.

The School will strive to promote, both individually and collectively, the professional and personal development of teachers through staff development programmes.

We will encourage the involvement of parents/guardians in their children's education through home/school contacts .

We will endeavour to enhance the self-esteem of everyone in the school community, to imbue in the pupils respect for people and property and to encourage in them the idea of being responsible.

We will promote gender equity amongst the teachers and pupils.

Déanfaimid iarracht Gaeilge a labhairt.

Our school motto is: ' **Fás agus Foghlaim** '.

School Staff June 2023

Principal	Ann Marie Donnelly
Junior and Senior Infant Teacher :	Mona Lineen
1 st , 2 nd & 3 rd Class Teacher:	Marie Egan
4 th , 5 th & 6 th Class Teacher:	New appointment during the Summer
Special Education Teacher:	Ann Marie Donnelly
Shared Sepcial Education Teacher	Geraldine Moloney
S.N.A:	Brid Browne
School Secretary:	Anne Nolan

Child Protection:

Designated Liasion Person (DLP) is Mona Lineen

Deputy Designated Liasion Person (DDL) is Ann Marie Donnelly

CHILD SAFEGUARDING POLICY

We are obliged to report any concerns in relation to child abuse and neglect to Tusla in accordance with the Guidelines and Procedures issued to all schools.

BOARD OF MANAGEMENT (BOM)

The BOM has overall responsibility for the school, including finance, maintenance, staffing and the development of the school plan and policies. The Board comprises of two direct nominees of the Patron, two elected parents (a mother and a father) the Principal and one other teacher on the staff elected by vote of the teaching staff and two extra members proposed by these nominees, The Patron appoints the Chairperson of the board. The term of office for the Board of Management is 4 years. Details of our Board of Management members are on our website.

ANTI-BULLYING

In this school we strive to create a positive school climate, which focuses on respect for the individual, which encourages trust, caring, consideration and support for others.

Pupils are encouraged to report incidents of bullying, and all reports will be noted, investigated and dealt with by the teachers. Our Anti-Bullying Policy is published on our school's website: www.scoilmhichil.ie

Visit: www.scoilmhichil.ie for more information